

MINUTE PAPER

REFERENCE:

SUBJECT: MARSIK PROJECT CONTROL

SM

through ADS

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Information removed for national security and/or personal sensitivities

For information:

ADC

AF

AM

AP

I refer to your minute dated 19 April 1984 copied to me on a for-information basis and to the Project Implementation Plan (Draft 3) forwarded to 'A' Branch for comment as necessary.

2. You will appreciate that the relevant Sections of 'A' Branch are keen to provide whatever support is required from them for the project. Our only concern is to ensure that we are kept across developments such that we are able to provide timely and adequate responses as required by the Project Manager. Obviously adequate co-ordination and liaison must also occur with the relevant areas of C, D and S Branches.

3. From an organisation^{of} viewpoint we feel that this particular project could warrant the Project Manager being seconded for the exercise to report to ADD who, on my understanding of arrangements, has overall control responsibility.

4. Your minute of 19 April also spoke^{of} monthly meeting but it is our view that at times meetings will need to be held more frequently than that; indeed at this stage we see value in the weekly meetings of the project group. Within 'A' Branch AP, AF and AM have an involvement in the exercise and it would be helpful to have an agenda giving notice of matters to be discussed thereby ensuring participation of those required. I would also like to see a record kept of the meeting available to participants prior to each succeeding meeting.

5. I would suggest that the proposed Project Implementation Plan be one of the first subjects discussed at the first meeting. As far as Draft 3 of the Plan is concerned one area of concern relates to SO's interest in the Project. It seems to me SO need not be involved in the working of the project group provided an adequate security implementation plan is an integral part of the project and Draft 3 needs attention in that regard. There are other suggestions we would make but will leave these for the meeting.

6. The above suggestions are made against the background that even at this stage as the project is developing we are having difficulty getting sufficient detailed information for our purposes and regular meetings of interested parties should overcome that.

ADA

25 May 1984